

STEP LADDER/LADDER SAFETY ASSESSMENT

Description of workplace:
Main hazards include: Steps become unstable causing user or steps/ladders to fall Sideways loading such as user over reaching and falling off steps/ladders Loosing balance causing the user and steps to fall
Significant risks: Serious injuries to ladder users due to falling off ladders Injuries to persons in vicinity due to persons equipment or ladders falling
Persons at risk: Ladder users and people in the vicinity

See Section 2 for detailed analysis.

OVERALL ASSESSMENT OF THE RISK OF INJURY? Low Medium High

Recommendations:	Priority	Action by	Completed:
In my view the steps/ladders are suitable for the task and site			
Assessors name: _____ Signature: _____			

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SECTION 2

This listing does not include all potential hazards. It includes the main ones – each workplace location and environment has differing hazards. Not all these categories will apply or are of equal importance.

RR = Risk rating of low, medium or high.

Suitability	Yes	No	N/A	RR	Comment/Controls
Can the task be carried out with out working at height?					
Can other equipment be used instead of ladders (e.g. cherry pickers)					
Does the frequency use and duration of the task not exceed 30 minutes?					
Has the steps/ladders user been trained?					
Are training records kept on file?					
Are the steps/ladders strong and long enough for the task?					
Have the steps/ladders been checked for damage, wear and tear?					
Are steps/ladders checks recorded?					
Is there a danger of electrical shock from live electrical conductors?					
Do the steps/ladders conduct electricity?					
Are steps/ ladders needed which are non-conducting (such as for electrical work)?					
Can the steps/ladders be carried and positioned safely, without tripping or falling?					
Is correct footwear provided for ladder use?					
Is only one person required on the steps/ladders at any one time? (Only one person should be permitted to use steps/ladders at any one time)					
Are the ground conditions, level firm and stable?					
Do weather conditions allow for safe use of steps/ladders (i.e. wind, rain lightening etc)					
Can any materials, equipment and tools be carried up the steps/ladders while maintaining a three point of contact hold?					
Can the steps/ladders be placed to avoid over reaching/side ways loading?					
Should the working area be segregated?					
Is the employee in a fit enough physical condition to climb ladders?					
Others					